



United Way
Northwest Territories

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Dear Organization,

Thank you for your interest in applying for the United Way NWT Community Investment Fund. To enable the processing of your application, please complete the information below. Ensure all the required information has been provided. The deadline is **Monday, December 5, 2016.**

Should you need assistance with any of the questions, please do not hesitate to contact Jacq Brasseur, Campaign Coordinator and Administrator, at office@nwt.unitedway.ca. We are happy to assist you through the process.

Any previously funded organizations will not be considered if they have not met all of their reporting obligations.

If your organization does not have a Charity Registration Number with the Canadian Revenue Agency (CRA) and you have found another organization willing to accept the funds on your behalf, be sure to include the organization's name and CRA number on the application. This number will be verified before any applications will be considered.

The United Way's Three (3) Focus Areas Are:

<p>From Poverty to Possibility: Moving people out of poverty and meeting basic human needs</p>	<p>Healthy people, strong communities: Improving access to social and health-related support services and supporting resident and community engagement</p>	<p>All that kids can be: Improving access to early childhood learning and development programs, helping kids do well at school, and make the healthy transition into adulthood</p>
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Ensure that your application clearly describes how your program, project or service clearly would deliver meaningful outcomes in one or more of the three priority areas.

Funding Eligibility Checklist—you must meet all these criteria to be eligible to apply

- Non-profit, charity registered with Canada Revenue Agency
- Direct service provider
- Offers programs or services **directly addressing** one or more of United Way's three priority areas
- Operates in the NWT
- Apply before December 5, 2016

<p>office@nwt.unitedway.ca (867) 669-7986 Box 1145, Yellowknife, NT, X1A 2N8</p>	<p>www.nwt.unitedway.ca facebook/unitedwaynwt @unitedwaynwt</p>
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Required Information

- ☐ **Completed** United Way NWT Application Form
- ☐ Current financial statements from your last AGM but no more than 12 months old. (do not need to be audited)
- ☐ **Current** Board of Directors list: name, position, phone number, email, length of time on the board
- ☐ If your project is funded, you will be required to provide a written or verbal report about the success of your project which United Way can make public (along with photos of your project and photo releases)

Funding Application Form

Deadline: December 5, 2016

<ul style="list-style-type: none"> • All boxes must be completed (unless stated otherwise) • Any application without a Charitable Registration Number will not be considered complete. • Incomplete applications will not be considered. 	
ORGANIZATION INFORMATION	
Name of Organization: SideDoor	
Street Address: 4903-50 th Street	Mailing Address: P.O. Box 612 Yellowknife NT X1A 2N5
Telephone: 867 766 3272	
Email: edsidedoor@theedge.ca	Website: (optional) www.sidedooryk.com
Charitable Registration Number: 868535691RR0001	Registration Date: 1995
If you are using another organization's charitable registration number, please indicate the organization's name:	



Total Organizational Revenue (from most recent financial statements): \$1,640,309		
CONTACT NAME		
This person will be the only person contacted with regards to this application. <u>Please ensure that they will be available.</u>		
Name: Iris Hamlyn	Position/Organization: Executive Director	
Email: edsidedoor@theedge.ca	Telephone: 867 766 3272 ; 447 HOPE	
PROJECT INFORMATION		
Name of Project: Hope 4 YOUth: A Housing First Project		
List of partners (if any): Government of Canada (Potential) Yellowknife Health and Social Services Education, Culture and Employment Department of Health and Social Services Justice – Wellness Court and Integrated Case Management		
Brief Project Summary: (25 words or less) Hope 4 YOUth: A Housing First Project will provide permanent supportive housing for youth, off site. This will entail obtaining apartments and housing youth who will be provided with supports and resources to live autonomously and to then take over the lease.		
Funding request: (Small, one-time: maximum \$7,500 – Multi-year funding: maximum \$15,000/year) \$15,000		
LIST OF REQUIRED DOCUMENTS (Please make sure that they are attached):		
<input type="checkbox"/> Current Financial Statements	<input type="checkbox"/> Project description	<input type="checkbox"/> Current Board List
Name of Signing Authority: Iris Hamlyn		



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Signature:	Date: December 5, 2016
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ORGANIZATION INFORMATION	For Administrative Use Only
<p>Mission or mandate of the applicant organization including the geographic area served (territorial wide, region, remote community(ies), town(s) and or city). Maximum 100 words.</p> <p>SideDoor opened Hope's Haven June 15, 2016 and provides Transitional Housing for Youth experiencing homelessness including supports. Prior to Hope's Haven the only housing option was the emergency shelter.</p> <p>SideDoor expanded the Resource Centre on June 4, 2016 to include: 1. Mental Health and Addictions; 2. Housing and Tenancy Supports; 3. Employment, Literacy and Training; and 4. Practical Supports and Life Skills.</p> <p>SideDoor exists to Prevent, Reduce and end YOUth Homelessness. We provide supports and services to all youth, ages 15-24.</p> <p>Homeless2HOPE is a plan to prevent, reduce and end youth homelessness. Hope's Haven was one of the initiatives along that continuum. Hope 4 YOUth: A Housing First Project will be the next step along the continuum to permanently house youth.</p> <p>SideDoor has been providing supports and services to the most vulnerable youth since 1995. We are committed to providing quality supports and services that are youth focused, apply a harm reduction, recovery oriented, and trauma informed approach.</p>	<p>Worth 5/100</p>



PROJECT DESCRIPTION

1 How does this project meet one or more of the United Way focus areas? Maximum 400 words.

This initiative meets the first focus area: *From Poverty To Possibility. Moving People Out of Poverty and Meeting Basic Needs* with secondary focus area: *Healthy People, Strong Communities*.

Our proposal is based on the premise that housing is a basic human right. Research shows that if you provide housing and supports to youth within the first 2 years of their first experience of homelessness you can actually prevent adult homelessness.

SideDoor has provided supports and services to youth since 1995. We operated a Drop In Centre that expanded to a Youth Homelessness Shelter in 2005 and then further expanded in 2015 to open Hope's Haven: Transitional Housing and Supports for Homeless Youth. Although the emergency shelter relocation in 2015 (co-located at Hope's Haven) increased the number of shelter beds from 5 – 12 our goal is to prevent, reduce and end youth homelessness. There will always be a need for emergency shelters but our goal is to move youth beyond the shelter to their own home. Hope's Haven provides in house supportive living environment and the goal of this program is to transition youth out. However, our limitations are only financial. We are seeking funding to expand the programs to provide intentional, one-on-one support to youth to live in their own place.

In addition, during this transition from emergency shelter to transisitional housing to permanent housing we are proposing expand the emergency hours from 10 hours (2200hrs – 0800hrs) to 24 hours so youth are not discharged back into homelessness every day at 0800hrs.

Without a Home: National Youth Homelessness Survey released on November 16, 2016 provides a snapshot of youth homelessness in Canada.
(online link: homelesshub.ca/YouthWithoutHome)

Points will be given for strength and breadth of contribution to one or more focus areas. Projects must clearly and specifically meet one or more of the United Way focus areas.

Worth
20/100



2	<p>Explain the project benefits, who will benefit, and how the project overcomes challenges and barriers faced by project beneficiaries. Maximum 300 words.</p> <p>Vulnerable youth, experiencing homelessness, ages 15-24 will benefit from this project. Our goal is to prevent, reduce and end youth homelessness. We want our project to move youth beyond their experience of homelessness to autonomy. Our project will entail an employment component to permit participants the ability to earn wages instead of collecting income support.</p>	Worth 15/100
3	<p>Describe how and when the project will be delivered; the steps and time line for delivery, in order; who will deliver the project; management and supervision; necessary resources; and funding required for the project elements. Maximum 300 words.</p> <p>SideDoor is initiating this project on December 8, 2016 with the first 3 youth placed in a leased house. The 4th will be placed on January 1, 2017. All 4 youth have accessed the emergency shelter in the past with 2 of the 4 being past participants at Hope's Haven in the Youth in Transition Program.</p> <p>SideDoor staff will deliver the program with core staff including Executive Director, Operations Manager and 4 Youth in Transition Navigators.</p> <p>We are proposing a 3-year project with \$15,000 per year as this program will be first ever in Yellowknife. The funding requested will include staffing costs, material costs (household furnishing and supplies), and programming supplies (cultural, recreational, etc)</p> <p><i>This answer should tie into the budget.</i></p>	Worth 15/100



4	<p>Describe the number of volunteers, the participation of other organizations, contributions from existing community projects and activities, and contributions to complementary projects and community activities. Maximum 200 words.</p> <p>SideDoor has reached out to the Rainbow Coalition and have engaged in dialogue to partner on a fund raising initiative- Out in the Cold. The Rainbow Coalition has also provided invaluable tools to assist our staff with inclusion and respect for diverse populations. In addition, the Executive Director is a member of the National Youth Homelessness Learning Community (A Way Home Coalition) and the youth representative on the Community Advisory Board to the City of Yellowknife.</p> <p>SideDoor also employs volunteers and provides honorariums for community members to ensure the cultural component is evident in our programming.</p> <p>SideDoor is also working with Wellness Court and Integrated Case Management to ensure a collaborative approach to housing for youth requiring extensive supports and services.</p> <p><i>This measure looks at leveraging and participation. The more community volunteer involvement and the more community groups contributing to the project, the more leverage the United Way funding will have. We look for partnering and collaboration that leverages resources. We want to avoid duplication or competition.</i></p>	Worth 10/100
5	<p>How will you evaluate the project's success and the project's contribution to the United Way Focus Areas? Maximum 200 words.</p> <p>Nothing 4 YOUth Without YOUth – a Youth Advisory Council (YAC) will be established to provide input and evaluation for the project. Youth will be involved with the development and execution of the project. Their input will be incorporated and the guiding principles of the project will be developed by youth.</p> <p>The Executive Director and Operations Manager will oversee the entire project. The core team will consist of the ED and OM, along with 4 Navigators. The YAC will work along with the staff to ensure program fidelity.</p> <p><i>Explain your evaluation standards</i></p>	Worth 10/100



6	<p>What are the largest challenges or risks that your project faces, and how will you address these? Maximum 200 words.</p> <p>Housing Youth off site will require youth to have a source of income. If youth are income support recipients they will require supports to remain eligible for income supports. Our program will have supports built in to ensure youth are successful.</p> <p>Explain how your organization will ensure sufficient volunteers, independently or in partnership with others; access to required materials and funds; and volunteer supervision and mentoring.</p> <p>SideDoor currently has the following staff:</p> <ul style="list-style-type: none">• Executive Director – Iris Hamlyn• Operations Manager – Nomazulu Khumalo• Team Leader- Brian Jasper• 4 Youth in Transition (YiT) Navigators - 1. Traci Mercer-Sproule (Addictions and Mental Health), 2. Chelsea Thacker (Housing and Tenacy), 3. Amanda Price (Employment, Training and Literacy), 4. Vacant (Generalist)• 2 Youth Support Workers – Alyssa Richardson and Hatani Gases (Shelter and YiT)• 4 Peer Support Workers – Alyssa Cochrane, Bradley Shaw (Shelter and YiT), Frederick Esau-Raddi and Amber McSwain (Resource Centre) <p><i>This measure aims at ensuring your organization has access to the skills, capabilities and resources need for your project.</i></p>	Worth 10/100
7	<p>Has this project been offered before? If so, for how long and by who? How has it improved since it started? If this project is new, are there other projects that are similar? If it has not been offered before and it is a good idea, why was it not offered? Maximum 100 words.</p> <p>No. Although there is an adult Housing First Project initiated September 2016 (Women’s Society) this project does not house youth. This will be the first Housing First for Youth project in Yellowknife.</p>	Worth 5/100



8	<p>How will your community know about your project? How will you reach out to the people or groups you are trying to support with your project? Maximum 100 words.</p> <p>SideDoor will advertise the project with our community partners, place a link on the sidedoor website, and advertise and recruit youth to promote the project.</p>	Worth 5/100
9	<p>How will you acknowledge United Way NWT and how we have helped financially with the project? Maximum 100 words.</p> <p>Logo placed on our website www.sidedooyk.com, and acknowledged at speaking engagements.</p>	Worth 5/100

BUDGET (Please include contributions from other partners or any in-kind support valued at the actual cost)

Project Revenues		Project Expenses	
\$162,600 (ECE)		Staffing (4 Navigators)	\$228,480
\$20,000 (ECE)		Top Up Rent/Utilities	\$50,000
\$50,000 (Department of H&SS)		Furnishings/Household supplies	\$63,000
TOTAL REVENUES: \$232,600		TOTAL EXPENSES: \$341,480	

NET PROFIT/LOSS: \$108,800 (Seeking other funding sources for this project)



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AUTHORIZATION

Prior to signing, please ensure that you have:

- Completed the application form for this project;
- Attached the organization's most recent financial statements;
- Attached a list of board members, with mention of any vacant positions;
- Committed to providing United Way NWT with a verbal or written report of the project's progress or success within 6 months of receiving any funding.

Failure to include any of the above will affect the outcome of the application review.

Name of Official Representative:

Iris Hamlyn

I certify that to the best of my knowledge, the information provided in this application is accurate and complete and that this funding request is endorsed by the organization I represent.

Signature:

Iris Hamlyn

Date:

December 5, 2016

Please send the completed application form plus all required documentation to office@nwt.unitedway.ca or PO Box 1145, Yellowknife, NT, X1A 2N8.

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